

A RESOLUTION NO. 95-R-046

ADOPTING THE BYLAWS OF THE LAREDO COMMISSION FOR WOMEN.

WHEREAS, on April 4, 1994, the City Council passed a motion to create a Laredo Commission for Women;

WHEREAS, the Commission was created to promote women's equality in legal, social, political economic, and educational opportunity and advancement for all women throughout the City of Laredo;

WHEREAS, there is a need to adopt a formal set of bylaws in order to provide an effective structure for the Commission to carry out their work.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO THAT:

- 1. The City Council approves the Laredo Commission for Women Bylaws, attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS THE 6th DAY OF March, 1995.

BY: Cecilia Moreno CECILIA MAY MORENO
 FOR/S/ SAUL N. RAMIREZ, JR. MAYOR PRO-TEM
 MAYOR

ATTEST:
Gustavo Guevara Jr.
 GUSTAVO GUEVARA, JR.
 CITY SECRETARY

APPROVED AS TO FORM:
Jerry Bruce Cain
 JERRY BRUCE CAIN
 ACTING CITY ATTORNEY

LAREDO COMMISSION FOR WOMEN
BYLAWS
February 27, 1995

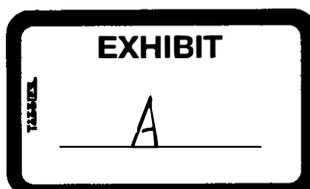
Article I.
Name

The name of this commission shall be the Laredo Commission for Women, hereinafter designated as the Commission.

Article II.
Creation and Purpose

The purpose of the Commission is to promote equality in legal, social, political, economic, and educational opportunity and advancement for all women throughout the City of Laredo. The Commission shall:

1. Identify the needs and concerns of women, develop and assess strategies, including community outreach activities, public-private partnerships, coordination of community and state resources, and recommend assistance and services to improve the status of women in Laredo;
2. Participate with established task forces and policy groups on issues affecting women;
3. Monitor federal and state legislation, and city policies (ordinances and resolutions) relating to issues affecting women;
4. Aid the City Council in finding and recommending qualified women for appointive office, other commissions and boards, etc;
5. Develop a Hall of Fame for women and programs to honor and promote women during Women's History Month in March; and
6. Seek assistance from the City Council as needed to fulfill its charge.



Article III.
Membership

The Commission shall be composed of 18 members appointed and ratified by the Mayor and City Council (2 members each). The Commission members shall serve for the duration of the Mayor's or City Council's elected term. The members of the Commission shall serve without pay, but are entitled to travel expenses when representing the Commission. Members are responsible for the following:

Section 1. Members are expected to attend all regularly scheduled meetings.

Section 2. If any member is absent from more than two (2) unexcused consecutive regularly scheduled meetings, the Commission Chair may recommend to the appropriate elected official that another person be appointed.

Section 3. Members are expected to participate in Commission projects, activities, and committees.

Section 4. Terms of service are not limited.

Section 5. Resignation shall be tendered in writing.

Article IV.
Commission Officer

Section 1. Chair -- The Chair is elected by the members and presides over Commission meetings, represents the Commission as necessary, appoints special and standing committees, and serves as ex-officio member of all committees.

Section 2. Vice-Chair -- The Vice-Chair is elected by the members and represents the chair in her absence.

Section 3. Recorder -- The Recorder is elected by the members and maintains accurate records of all Commission meetings.

Section 4. Parliamentarian -- The Parliamentarian is elected by the members and assists the Commission in parliamentary law.

Section 5. Terms of office -- All elected officers shall serve for a period of one year beginning in June.

Section 6. Committee Chairs -- Committee Chairs may be appointed by the Chair or designated by the committee.

Article V.
Committees

Special and standing committees may be created as needed to support the Commission projects and activities. The Chair may designate committee members or Commission members may volunteer for the committee of their choice.

Article VI.
Meetings

The Commission shall meet once a month or at the call of the Chair. The meetings will be held at a time and place designated by the Chair. A majority of the membership (10) shall constitute a quorum. On all questions of parliamentary law not addressed by these bylaws, Robert Rules of Order Newly Revised shall govern.

Article VII.
Reports

The Commission shall make a complete written report of its findings, activities and recommendations to the Mayor and City Council as needed.

Article VIII.
Commission Liaison

A liaison, selected by the City Manager, shall provide assistance to the Commission.

Article IX.
Finances

The Commission shall request funds from the City of Laredo for projects and special needs. The Commission may also seek other sources of revenue.

Article X.
Amendments

- Section 1. The bylaws may be amended at any regular meeting of the Commission by a two-thirds vote of the Commission members present, provided that notice of any proposed amendment is sent to every Commission member 14 days prior to the meeting at which a vote is scheduled.
- Section 2. Any amendment to the bylaws shall become effective immediately upon their review and approval by the City Council of the City of Laredo.

COUNCIL COMMUNICATION

DATE: 3-06-95	SUBJECT: RESOLUTION NO. 95-R-046 Adopting the bylaws of the Laredo Commission for Women.
INITIATED BY: Laredo Commission for Women Members	STAFF SOURCE: Peter H. Vargas City Manager
PREVIOUS COUNCIL ACTION: The Mayor and City Councilmembers have completed their appointments to the Commission. Commission members have been meeting weekly to develop their bylaws and a program for Women's History Month (March).	
ACTION PROPOSED: Adopting the Bylaws of the Laredo Commission for Women.	
BACKGROUND: At the April 4, 1994, City Council Meeting, a motion was made to create a Laredo Commission for Women with Councilmember Cecilia May Moreno being appointed as the Chairperson. The first meeting of the Commission was held on Friday, February 27, 1995. At that meeting, Audrey Salgado was chosen to be chair of the Commission by the members present. The members of the Commission have been meeting weekly in order to develop their bylaws so that some structure can be given to the Commission. They have also been working on developing a program to honor women during Women's History Month (March). One of their goals is to have a Hall of Fame for Women so that women that have contributed significantly to our community may be honored for their efforts.	
FINANCIAL:	
RECOMMENDATION:	STAFF: Recommends approval of this Resolution.